

Tender S.No. 2/2018

Dated: May 28, 2018

Notice for Inviting Tenders for renting of 4 Premium Sedan cars and 2 Mercedes Sprinter vans for 03 days.

Embassy of India, Washington DC, invites quotations for renting of 04 premium sedan cars and 2 Mercedes Benz Sprinter vans for 3 days from reputed firms for transport for the period July 05-07, 2018

Interested firms may send representative to the Embassy [Contact person - Mr. Vijay Chauhan, Attache (Administration), Phone no. 202-939-7034 to check the actual scope of work before submitting quotations. The quotations may be sent in **sealed envelope** clearly mentioning on the envelop **Tender S.No 2/2018** and "**QUOTATION FOR RENTING 05 PREMIUM SEDAN CARS AND 2 MERCEDES BENZ SPRINTER VANS FOR THREE DAYS**" addressed to:

**Mr. S. Gopalakrishnan
Counsellor (Pol.) & Head of Chancery
Embassy of India
2107, Massachusetts Ave, NW,
Washington DC – 20008**

- Firms should provide details of management, owners, nationality, origin, experience in the field of work, satisfied clients and list of similar works done by them in the last two years.
- Last date and time of receipt of Quotations : June 18, 2018 (11:00 am)
- Last date & time of opening of bids : June 18, 2018 (1600 hrs)

SCOPE OF WORK

The scope of work is as under:-

- 1. Transportation of high dignitaries according to their programme.**
- 2. Transportation of officials of high dignitaries from one place to another.**

CONDITIONS

1. The Contractor shall note that they should not deviate their work during the contract period working with the Embassy of India.
2. The Employer will not be bound to accept the lowest or any tender nor to give a reason for the rejection of any Tender.
3. The Embassy, however, will always have the right to accept or reject any pre-approved subcontractor even after formal award of Contract and/or commencement of work with or without cause.
4. The successful Tenderer shall be responsible for co-ordinating his work with chauffeurs of time of pick-up and drop off at different locations in Maryland, Virginia and Washington DC.
5. Letter of guarantee for work for a period of one year is required.
6. **Eligibility of Contractor** - Contractors should have good experience in the relevant field of work and submit recent list of jobs done with specified names of clients.